

# Siena on Brendenwood

4444 Brendenwood Road  
Rockford, IL 61107  
(815) 335-9141



## Application for Employment EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

### Personal Data

Application Date \_\_\_\_\_

Name (last, first, middle) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_

Cellular/Other Phone (     ) \_\_\_\_\_

Email Address \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No  
(If yes, proof is required if hired)

Are you 21 years of age or older?  Yes  No

Position(s) applying for: \_\_\_\_\_

Do you have a current and active Terminal Handler's license?  Yes  No

Have you entered into an agreement with any former employer or other party (such as a non-compete agreement) that might, in any way, restrict your ability to work for Siena on Brendenwood?  
 Yes  No If yes, please explain: \_\_\_\_\_

Do you hold a valid Driver's License?  Yes  No

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

If hired, on what date can you start work? \_\_\_\_\_

### Education Record

#### High School

Address \_\_\_\_\_

Did you graduate?  Yes  No

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### Trade or Technical Training

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Address

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Degrees or Diplomas

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### College/University

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Address

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Degrees or Diplomas

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### Other (please specify)

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Address

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Degrees or Diplomas

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### Employment History

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Please list your most recent employer and fill in every line.

1. Employer

Dates of Employment

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Job Title

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Address

---

Phone (      )

---

Supervisor

---

Title/Duties

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Reason for Leaving

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2. Employer

Dates of Employment

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Job Title

---

Address

---

Phone (      )

---

Supervisor

---

Title/Duties

---

Reason for Leaving

---

3. Employer

Dates of Employment

---

Job Title

---

Address

---

Phone (      )

---

Supervisor

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Title/Duties

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Reason for Leaving

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### Special Skills

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Summarize any special skills or qualifications that you acquired through employment or other experience that are applicable to the job that you are applying for:

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List any professional, trade, business or civic activities and offices held. (Please exclude groups which include sex, race, religion, national origin, citizenship, age or disability).

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Summarize any certifications, apprenticeships, and/or formal training received.

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## Military

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Are you a veteran of the U.S. Military Service?  Yes  No

If yes, which branch? \_\_\_\_\_

Date Entered \_\_\_\_\_ Date Discharged \_\_\_\_\_

## Other Information

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Have you ever applied to, or been employed here before?  Yes  No

If yes, when? \_\_\_\_\_

You are available to work: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time

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Are you or have you ever been employed by Siena?  Yes  No

If so, hire date: \_\_\_\_\_

Are you related to or do you know anyone currently employed by Siena on Brendenwood?

Yes  No

If yes, who? \_\_\_\_\_

Do you have the ability to perform all tasks outlined within the job description for the position(s) for which you are applying (with or without reasonable accommodation)?  Yes  No

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## References

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List names and telephone numbers of three business/work references who are NOT related to you. If not applicable, list three school or personal references who are NOT related to you.

Name	Title	Telephone	Email	Years Known

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## Applicant's Signature

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I certify that I have not knowingly withheld any information that might adversely affect my chances for employment and all of the information submitted by me on this application are true and complete and to the best of my knowledge. I understand that supplying any false or misleading information, omissions or misrepresentations herein shall result in immediate disqualification for consideration for employment or termination from employment, regardless of when such false information is discovered.

If hired, I agree to conform to Siena on Brendenwood's rules and regulations, and I understand that these rules and/or the employee personnel manual do not form a contract of employment either express or implied, and I agree that my employment and compensation can be terminated, with or without cause and with or without notice, at any time, at either my or Siena on Brendenwood's option. I understand that neither this document nor any offer of employment from the employer constitutes an employment contract, unless a specific document to that effect is executed by the employer and employee in writing. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice, at any time by Siena on Brendenwood. I understand that only Siena on Brendenwood's CEO or COO or designated representative, and then only when in writing and signed by president or said representative, has the authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the forgoing.

I expressly authorize, without reservation, Siena on Brendenwood, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I hereby waive any and all rights and claims I may have regarding Siena on Brendenwood's, its agents, employees or representatives for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this application remains current for a period of only 30 days. At the conclusion of that time, consideration of employment will require a new employment application to be completed and submitted to Siena on Brendenwood.

I also understand that if I am selected for employment, I will be required to provide proof of identity and legal authorization to work in the United States as required by federal immigration laws.

Siena on Brendenwood is an Equal Employment Opportunity Employer and does not tolerate unlawful discrimination or harassment based on sex, race, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state or local laws. No question on this application is used to limit or exclude an applicant from employment consideration on any basis prohibited by applicable federal, state or local law.

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Signature of Applicant

Date